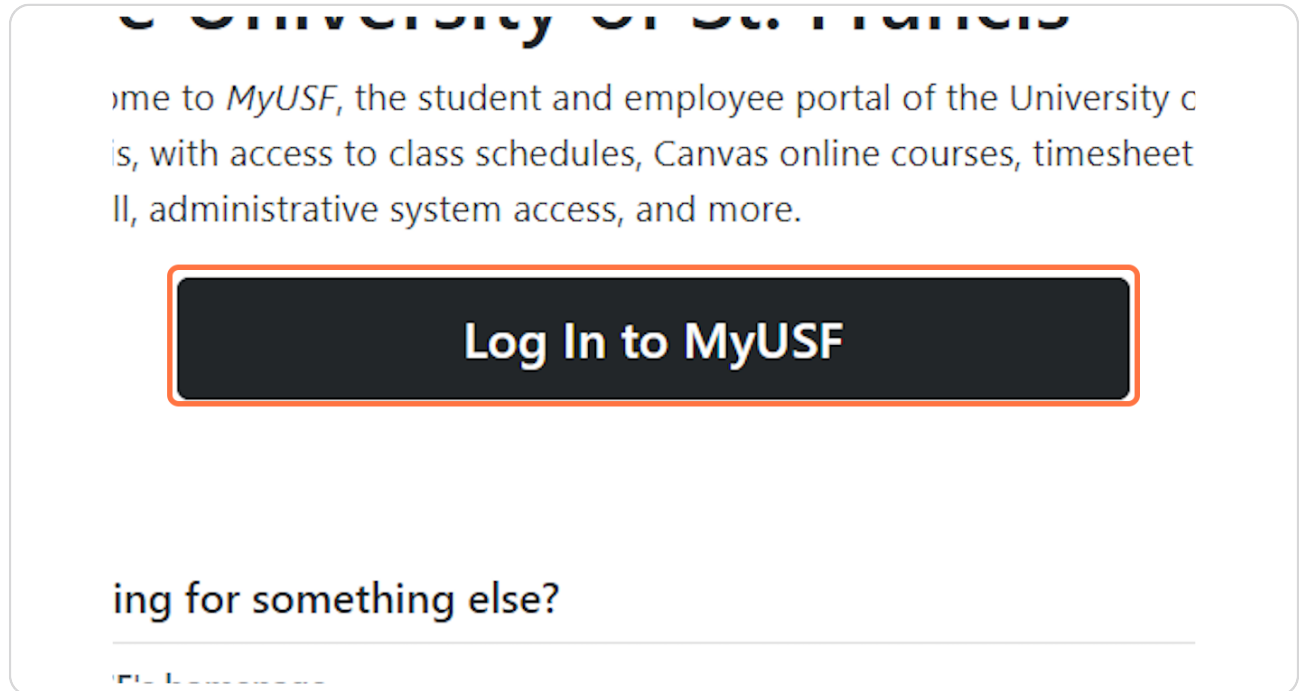


STEP 1

[Navigate to myusf.stfrancis.edu](https://myusf.stfrancis.edu)

STEP 2

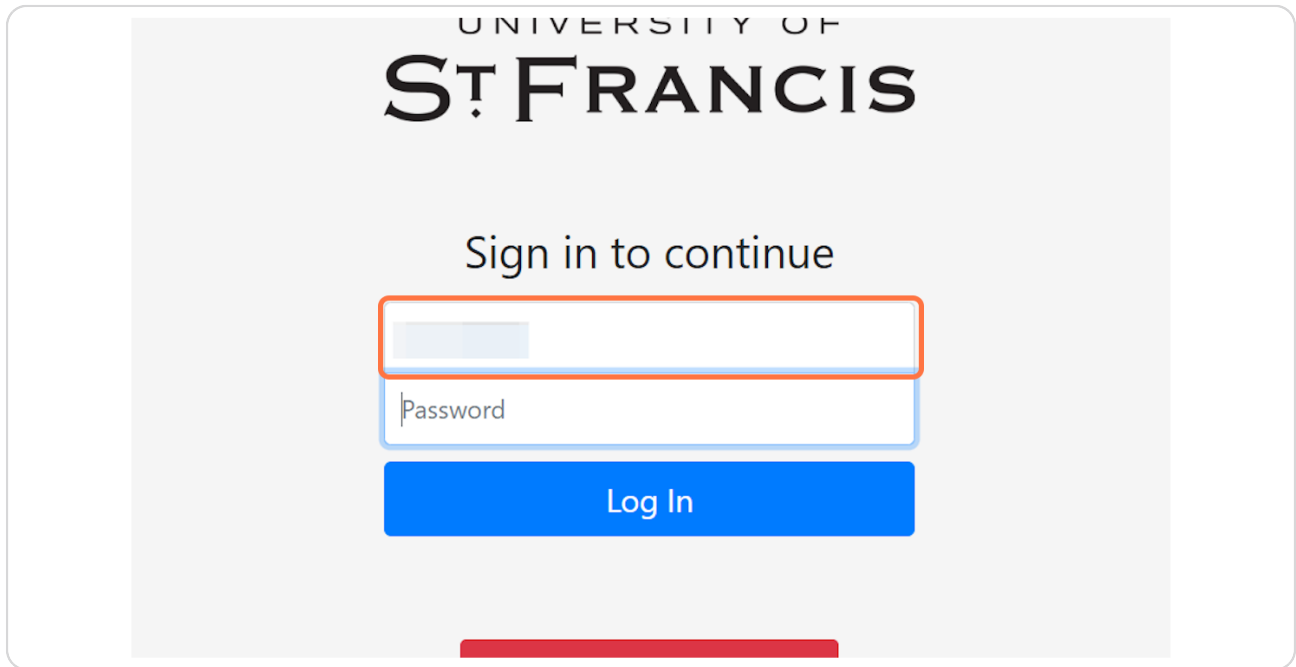
[Click "Log In to MyUSF"](#)



The screenshot shows the MyUSF login page. At the top, the text "University of St. Francis" is partially visible. Below it, a paragraph reads: "Welcome to MyUSF, the student and employee portal of the University of St. Francis, with access to class schedules, Canvas online courses, timesheet submission, administrative system access, and more." In the center, there is a prominent black button with a white border and the text "Log In to MyUSF". At the bottom, there is a link that says "Need help? Click here for something else?" followed by a horizontal line.

STEP 3

Enter your MyUSF username and password.



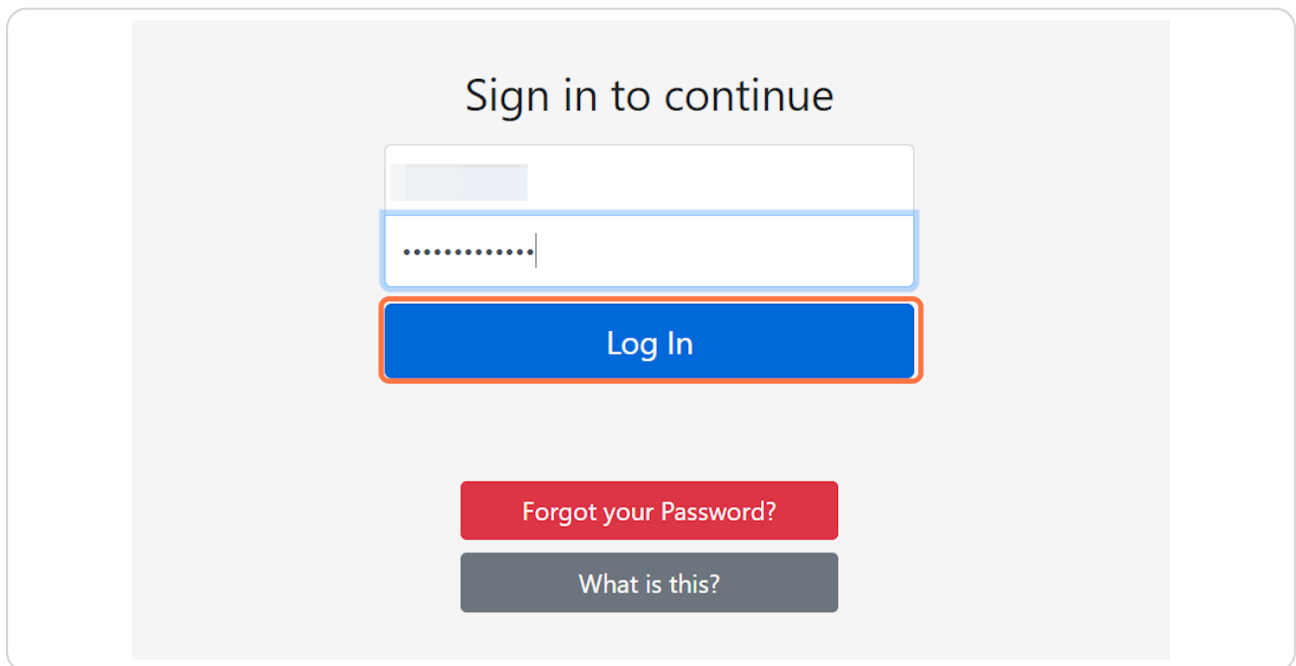
UNIVERSITY OF
ST FRANCIS

Sign in to continue

[Log In](#)

STEP 4

Click "Log In" or press Enter.



Sign in to continue

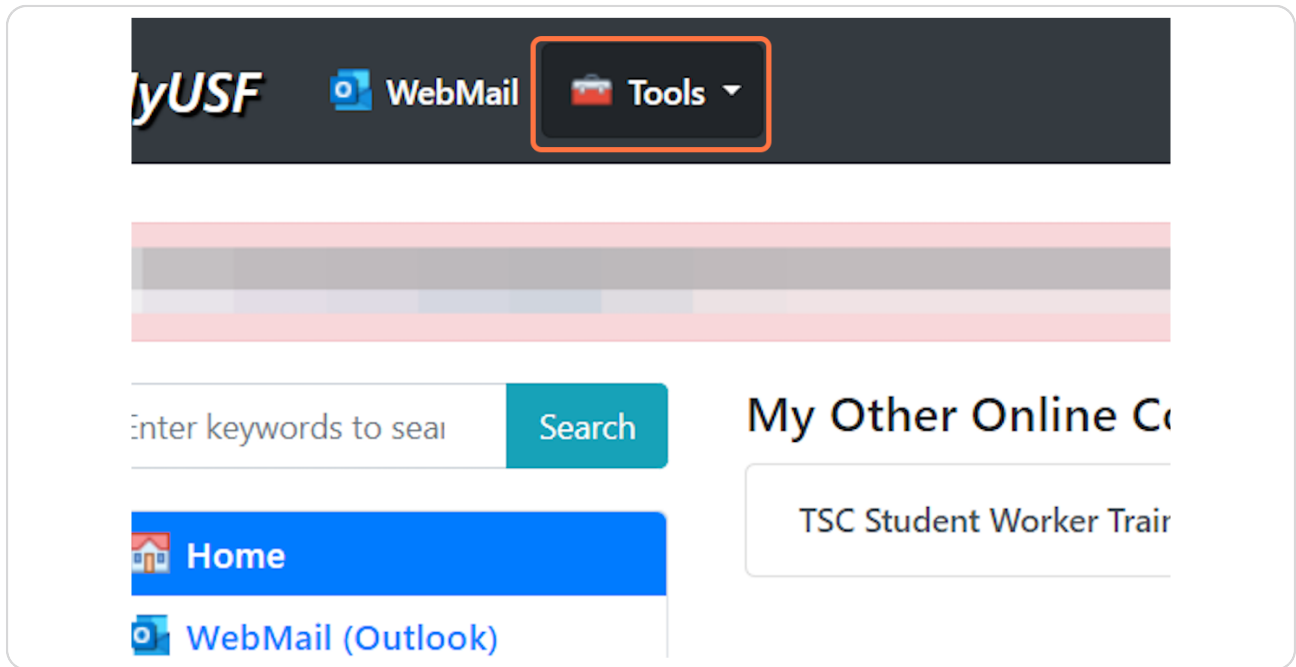
[Log In](#)

[Forgot your Password?](#)

[What is this?](#)

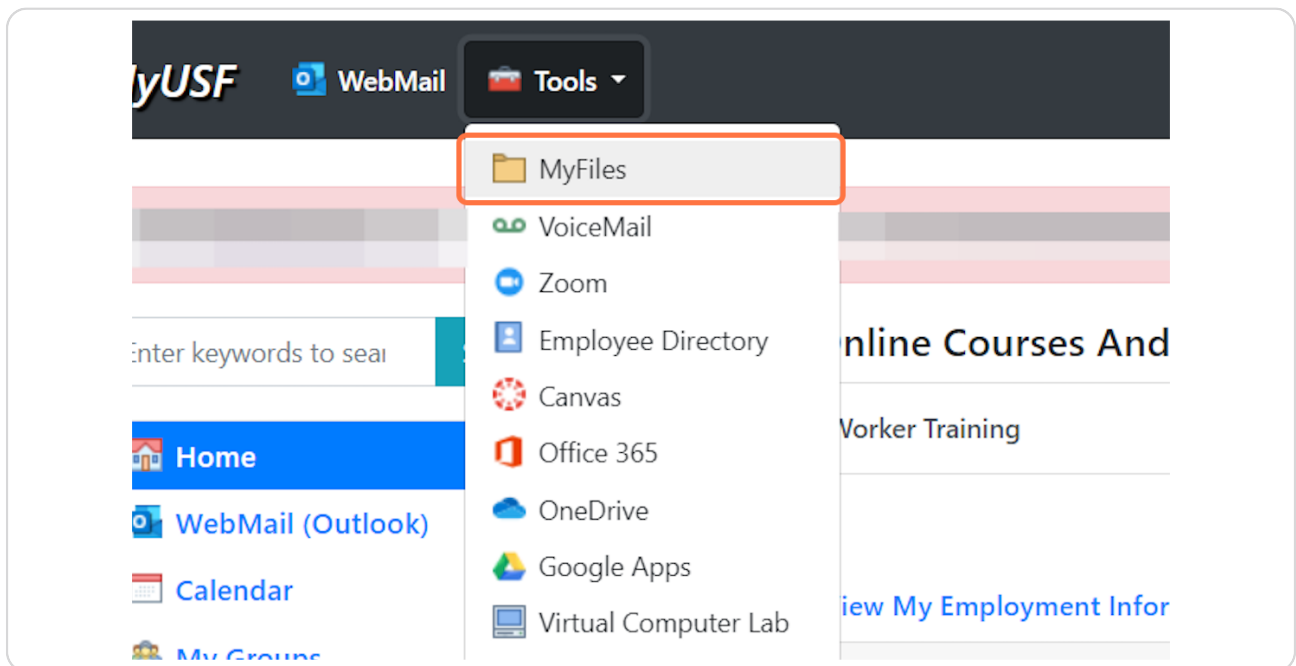
STEP 5

Click "Tools"



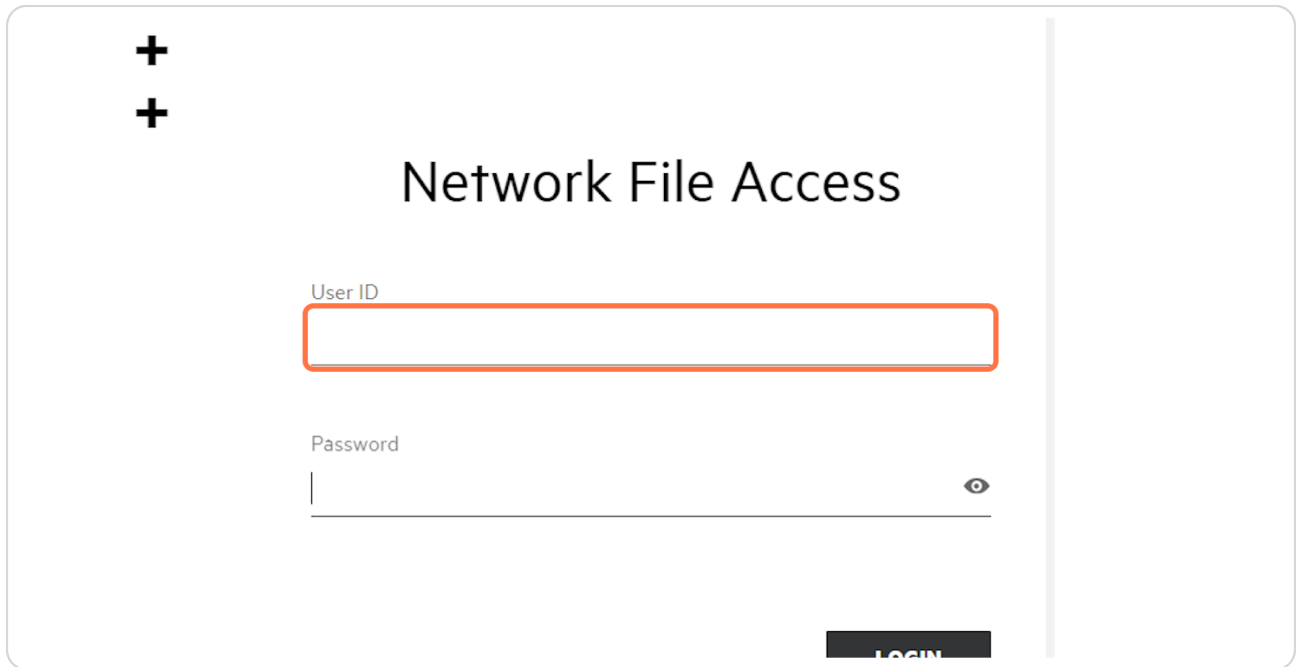
STEP 6

Click "MyFiles"



STEP 7

Enter your MyUSF username and password again.



+

+

Network File Access

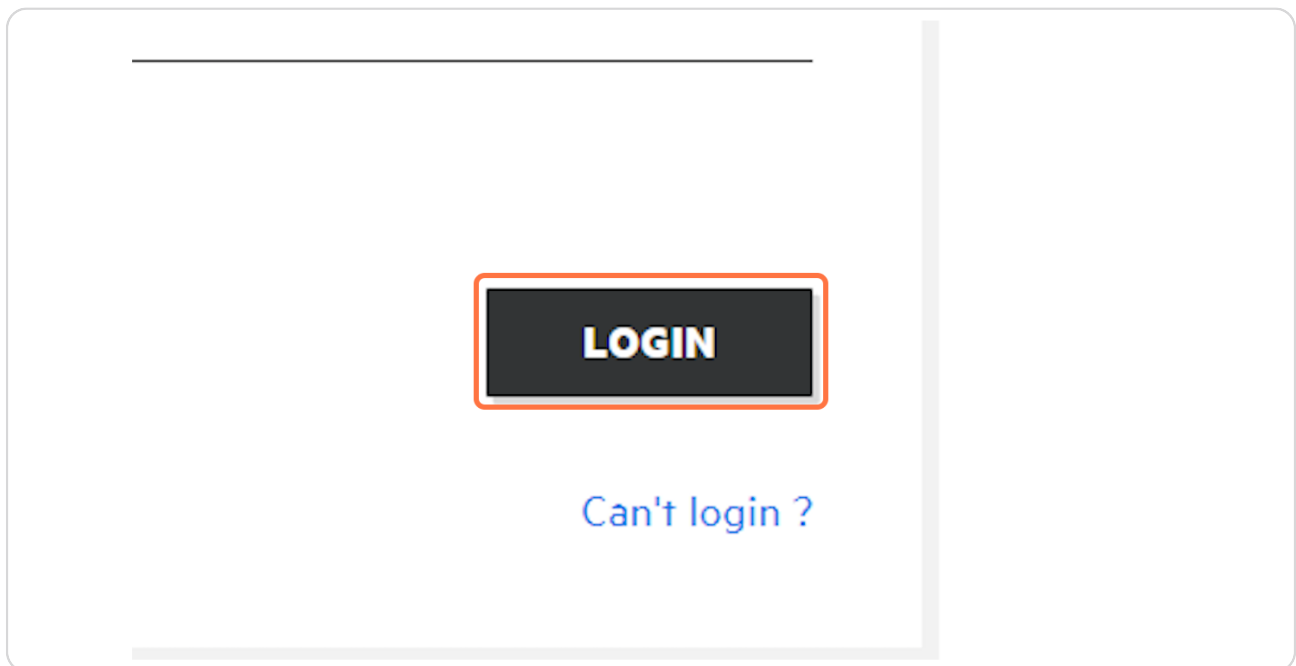
User ID

Password

LOGIN

STEP 8

Click "LOGIN" or press Enter.

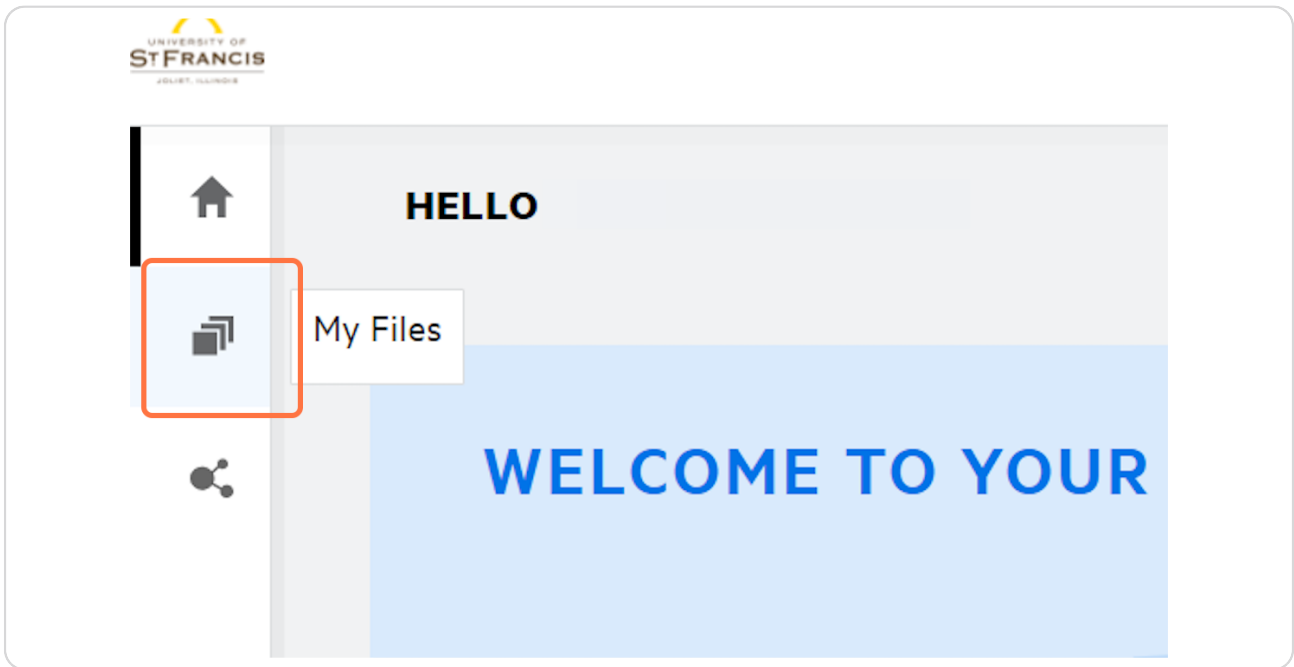


LOGIN

[Can't login ?](#)

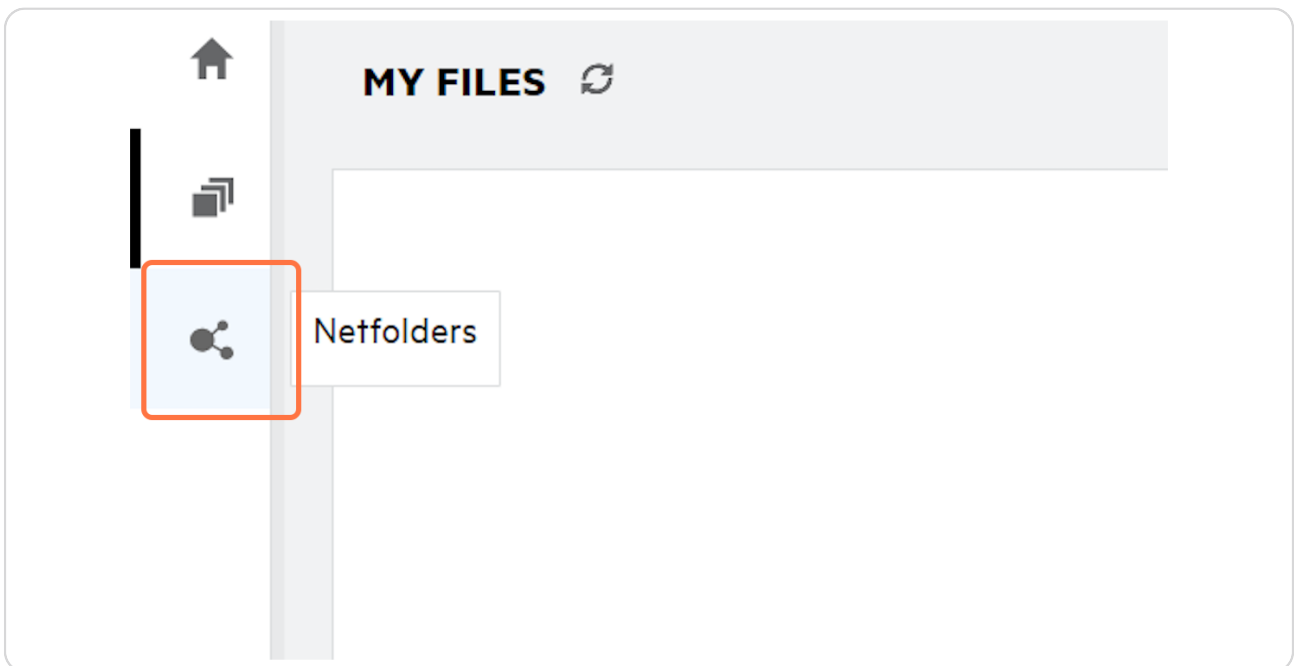
STEP 9

To access your M drive, click "My Files".



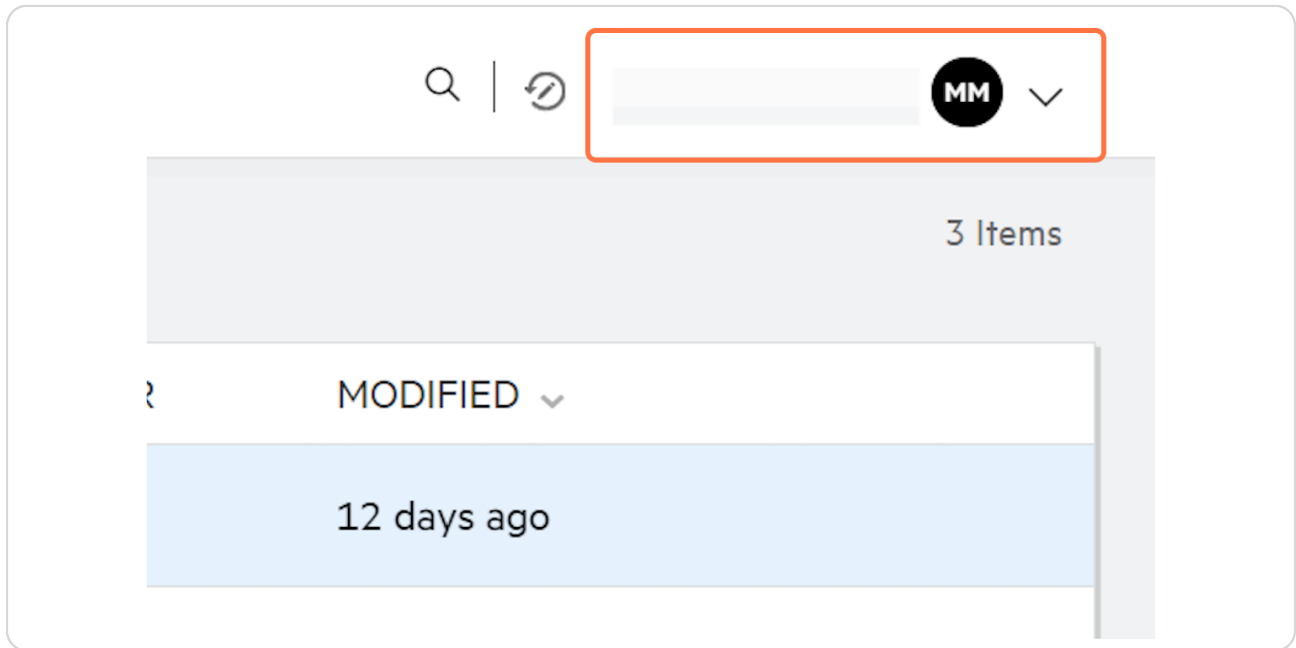
STEP 10

To access your other network drives (e.g., N, O), click "Netfolders".



STEP 11

To sign out of Filr, click the dropdown arrow to the right of your profile picture.



STEP 12

Click "Sign out"

